

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

MONDAY February 23, 2015

7:00 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Vice Chairperson Harlan Holste called the Board of Trustees Regular meeting to order February 23, 2015 at 7:07 pm in the Rawlins County Health Center Education Room. Board Members Present were: Rosalie Ross, Phil Studer, Holste, LeRoy Luedders, Karen Bolt, Kenny Micek and Matt Wolters. Peggy Cabrinha arrived at 7:22pm. Also present were: Ryan Marvin, Les Lacy, Amber Withington, Destiny Schroeder, Suzanna Dozbaba, Tara Bowles, Heather Prideaux, Lanee Carpenter, Sharon Cox and Lloyd Huff. Absent: Mike Mulligan.
2. **APPROVAL OF CONSENT AGENDA:** Following review, Wolters moved to approve the consent agenda, second from Ross; motion carried 7-0.
3. **REPORTS:**
 - A. Sharon Cox, CEO/Administrator stated Board of Trustees manuals have been given out to new members and updated forms were given to current Board members. Cox shared the EmployeeTalk survey results stating 13 out of the 18 hospitals in the Northwest region participated and RCHC ranked 3rd highest. This is the second time RCHC employees have taken this survey. Last year RCHC ranked a 6 for employee engagement and satisfaction whereas the average for the state was 6.5, this year RCHC ranked 6.8 for employee engagement and satisfaction whereas the average for the state was 6.4. Sixty eight percent of employees participated this year compared to only 57 percent last year. Ratings for all 12 questions asked were better than last year. Some of the challenges brought up in the survey were that staff don't understand the decisions made by management, the uncertainty of the future, wages and education. Cox said it is the goal to keep improving and maintaining these great results. "Stars" have been added to the RCHC BLAST email sent out on Thursday's to all staff. This was a suggestion from the survey. Also management decisions are being discussed at the Chats with Sharon. Withington received many good comments in the survey this year. There is a need to educate staff on the job duties of Bowles and Marvin.
 - B. Ryan Marvin, Support Services Director made a phone call to Grant Creager, CG Architects. Creager spoke about the Procedure Room update stating the drawings will be done Friday. There will be an ad out tomorrow morning with the legal notice. Plans are available at their office and the printer will bill RCHC directly to keep it tax free. The pre-bid walkthroughs will be March 16, 2015 at 11:00 am. March 26, 2015 the bids will be opened in the RCHC Education Room. In regards to the asbestos abatement, they may run into some more mainly on the elbows of the water lines. The same contractor could be used as last time to remove the asbestos. Going to look at all the mechanical areas to make sure all the asbestos

is removed at one time. Travel cost will be the biggest portion of the bill. An estimate will be requested first. Some money has been reserved for asbestos removal. There is a report from Quad C showing where asbestos remains. Procedure Room construction start date possibly April 2015 with a finish date of fall 2015. The Specialty Clinic will have to move but the offices will remain where they are. Bolt questioned the status of the television service at the Prairie Plaza. Marvin stated they are still gathering information, looking at the profit and loss and try to figure out how to make it more sustainable. Cabrinha thanked Marvin for his ownership of his job. There is only one more payment left on the Prairie Plaza to be made in 2016 then it will be paid off. Sign committee, no update.

- C. Lanee Carpenter, Quality Assurance presented the fourth quarter Quality Assurance report. Catheter associated urinary tract infections are very low in the facility as is catheter usage. Return ER patient visits within 72 hours, there were 3 out of 49 for Nov. 2014. Readmission for acute care within 30 days, there was 1 out of 8 in October 2014. Unassisted patient falls, there was one for November 2014. RCHC is very close to 100% on having the fall risk assessment completed within 24 hours of the patient's admission. Falls without injuries, there were none in October or December 2014, one in November 2014. Adverse drug event reporting was very low.

4. FINANCIAL REPORT

Heather Prideaux, CFO presented her previously submitted written Financial and Statistical reports for January 2015 stating RCHC had received tax appropriations and the land donation from the Holle family. The hospital and Atwood RHC (Rural Health Clinic) had more patient service revenue than last year and the Prairie Plaza had less rent income than last year. Prideaux reminded the Board that allowance for doubtful accounts are patient accounts over 150 days old. The hospital, McDonald RHC, and Prairie Plaza all showed a loss for the month of January, while the Atwood RHC showed a month-to-date profit. Prideaux reviewed the patient days graph showing the last two years of acute and swing bed days. A graph of Atwood RHC visits from 2002-2014 was also presented and discussed.

A requested report showed that 78% of the patient orders come from RCHC local providers and 22% come from outside providers. Wound Care is going to be highlighted again in advertising and coffee shops, senior centers, nursing homes and Colby providers. Prideaux plans to have the profit and loss of the wound care program ready to look at in April 2015. Cabrinha questioned if it is normal to have a year to date loss. Discussion was held in regards to Medicare only reimbursing 99% of cost, not charges, and KS BCBS paying even less. It was explained that unfortunately it is normal to show a loss on CAH financial statements. Prideaux will bring the cash flow worksheet to the next Board meeting.

5. GPHA REPORT

Les Lacy, Regional VP of GPHA discussed the KHA Political Action Committee contribution card stating the hospital makes a contribution. He stated Chad Austin is their advocate and has been instrumental in getting our VA insurance set up.

6. CHAIRPERSON REPORT

Cabrinha would like to develop a list of five goals for the Board to work towards for this year. She stated Lacy will speak to Atwood Rotary on March 19, 2015 at noon at the Masonic Temple in regards to his job and GPHA. Cabrinha stated RCHC Board Bylaws will be reviewed for approval at an upcoming board meeting. Coffee and rolls at the Plaza will be Luedders on March 10th.

7. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 8:41 pm.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary