

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

TUESDAY May 26, 2015

7:00 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Vice Chairperson Harlan Holste called the Board of Trustees Regular meeting to order May 26, 2015 at 7:02 pm in the Rawlins County Health Center Education Room. Board Members Present were: Rosalie Ross, Phil Studer, LeRoy Luedders, Karen Bolt, Matt Wolters and Mike Mulligan. Kenny Micek arrived at 7:04 pm. Also present were: Ryan Marvin, Les Lacy, Amber Withington, Suzanna Dozbaba, Tara Bowles, Heather Prideaux, Sharon Cox, Destiny Schroeder and Kyle Herspring. Absent: Peggy Cabrinha.
2. **CONSENT AGENDA:** Following review, Ross moved to approve the consent agenda, second from Studer; motion carried 7-0.
3. **BID-OPENING REVIEW (ACCEPT OR REJECT CONTRACT BID)**
One bid was received today from TCC Corporation out of Colorado. This is a two part bid to include construction and CDBG signage. Looking to begin construction in August 2015. Bolt made a motion to award the construction to TCC Corporation for the Base Bid of \$410,028 with a CDBG Sign Bid of \$500 contingent upon a single bid approval from CDBG, second from Studer; motion carried 8-0.
4. **ONE YEAR EXTENSION OF CURRENT OFFICER'S TERMS**
Studer moved to extend the current RCHC Officer's terms to end January 2017 rather than January 2016 per the updated and approved RCHC Board By-Laws, second from Bolt; motion carried 8-0.
5. **RCHC EMPLOYEE HANDBOOK**
After a review of the significant changes, Wolters moved to approve the updated RCHC Employee Handbook, second from Mulligan; motion carried 8-0.
6. **REPORTS:**
 - A. Amber Withington, CNO shared she has been working to purchase an ultrasound machine. This will better facilitate patient safety and improve patient outcomes. The ultrasound will be used to insert picc and central lines and detect internal bleeding. Several quotes were compared, also leasing vs purchasing and it was determined the SonoSite machine would best suit the needs of RCHC. Bolt moved to approve the purchase of the SonoSite machine in the amount of \$42,101.15 and to request the Rawlins County Hospital Foundation for the funds, second from Luedders; motion carried 8-0.

- B. Ryan Marvin, Support Services Director gave an update on the Sign-Committee stating the east and west sides of the building will have lighted emergency signs on the canopy and the sign by the main 36 highway street entrance will direct for parking and entrance, also the main entrance canopy will have a lit sign. Marvin was requesting a motion to approve all four signs as a package with the total cost being \$14,975.00. Wolters moved to purchase the signage package of all four signs, second from Ross; motion carried 8-0.
Wolters suggested that a one page bullet point timeline be put together to make sure the Board, Staff and community are all on the same page in regards to the Procedure Room, Cox recommended this wait until after the approval of the single bid from CDBG.
- C. Destiny Schroeder, Information Systems Director presented the Credentialing to be approved by the Board. Luedders moved and Wolters seconded; motion carried 8/0.
- D. Sharon K. Cox, CEO/Administrator passed out a copy of an article from Modern Healthcare from May 18, 2015 titled: "As rural hospitals struggle, solutions sought to preserve healthcare access," highlighting "Some rural facilities may shift to providing emergency and outpatient care only, and link with regional hospitals for a broader range of services." The Physical Therapy department is expanding its services to include the Graston technique which is a deep muscle massage using specialized tools and pelvic floor therapies for men and women. Cheryl Timm, Physical Therapist and Emily Wahrman, PT Assistant/Athletic Trainer both attended training for the Graston technique while Timm and Brenda Peterson, PT Assistant will be attending pelvic floor training. RCHC has interviewed an Exercise Specialist applicant who could help fulfill the expansion of the Cardiac Rehab Phase III department to serve more patients more days of the week and to build community engagement in McDonald, Atwood and Herndon by building additional wellness programs. RCHC is also looking to hire an additional Physical Therapist and has contracted with Allied Health to help fulfill this position, and they plan to come and visit RCHC staff and Atwood to better sell the open PT position. The other local Physical Therapists have been approached about staying here vs leaving town to work. Timm has stated she would like to retire in 5 or so years and would like to begin training a replacement now. Due to the continual growth in the PT department, they are needing more space and are looking to hopefully expand into two empty offices and the current waiting room. Therapy pool research has been done and they are not leaning towards pursuing at this time. July 1, 2015 is the target date to expand the Lab services to include Direct Access Lab testing. Cox shared a graph showing that revenue has outpaced expenses stating RCHC is getting more creative in collection and the revenue cycle and is collecting more money up front.
Physician Recruitment/Housing, Cox stated the Prairie Plaza is being utilized to house Yvette Fensler, APRN, FNP-C and her husband Rob. Fensler has passed her boards and begins employment June 1, 2015. She has a background in Cardiac and Intensive Care. RCHC would also like to have a Prairie Plaza apartment for a Physical Therapist and for a Doctor once hired stating housing should not be a barrier to RCHC hiring the right person. Different benefits are being looked into to include retention and sign on bonuses to entice the right person for the position. RCHC needs to have a package to offer to distinguish us from others in the marketplace. Also discussed was RCHC's presence on the internet and that it needs to

be expanded. Other housing options were discussed to include the Hospital or Foundation possibly leasing or buying a home/s with the option of buying it back from the employee in 3 or 5 years, or the potential employee could pick from different housing plans being offered by the local housing committee.

7. GPHA REPORT

Les Lacy, Regional VP of GPHA reminded the Board of the Annual GPHA meeting to be held in Wichita August 13th and 14th. Cox and Withington plan to go and Bolt requested to attend also. Lacy handed out "By the Numbers-First Quarter-2015," which documents computers breaches reported to the Department of Health and Human Services.

8. CHAIRPERSON REPORT

9. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 9:02 pm.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary