

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

MONDAY AUGUST 24, 2015

7:00 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Vice Chairperson Harlan Holste called the Board of Trustees Regular meeting to order August 24, 2015 at 7:00 pm in the Rawlins County Health Center Emergency Room. Board Members Present were: Rosalie Ross, LeRoy Luedders, Karen Bolt, Mike Mulligan, Matt Wolters, Holste, Kenny Micek and Peggy Cabrinha. Also present were: Amber Withington, Suzanna Dozbaba, Tara Bowles, Heather Prideaux, Sharon Cox, Destiny Schroeder, Kyle Herspring, Dr. Kellogg, Les Lacy, Lloyd Huff, Ryan Marvin, Mike Braxmeyer, Debbie Humphrey, Shirley Mong-Conrad, Patrick Conrad, Mike Riley, Bruce Russell, Natalie Walker, Gina Pelfrey and Darrin Haller. Board members absent: Phil Studer.

Luedders moved to accept the amended agenda to begin the RCHC Board of Trustees meeting in the RCHC Emergency Room rather than the RCHC Education Room, second from Wolters; motion carried 7-0.

Ross moved to approve the amended agenda, second from Micek; motion carried 7-0.

Wolters moved to have the HealthOne demonstration before the consent agenda, second from Mulligan; motion carried 8-0.

2. **CONSENT AGENDA:** Following review, Wolters moved to approve the consent agenda, second from Mulligan; motion carried 8-0.

3. **HEALTHONE TRAUMA STROKE TELEMEDICINE DEMONSTRATION**

A presentation was made by HCA/HealthOne. Natalie Walker, Operations Manager for Swedish Telemedicine showed the InTouch Health equipment available through the telemedicine program. Dr. Jeffrey Wagner from Swedish Medical Center beamed in to display the use of the technology available 24/7 for telemedicine purposes. The telemedicine technology is much like having a face-to-face visit with the physician. There have been less transfers due to the use of the telemedicine equipment, 67% of patients have been able to stay at their local hospital. Their goal is to build a program within facilities, not just drop the equipment and run. There are currently 50 telemedicine sites and it started as a grant for rural hospitals and due to its advantages, it has moved to urban areas also. The InTouch machine is to be on at all times, Swedish pings the equipment every 2 minutes and if the machine is off, they will call and ask that it be plugged back in. There is a capability for the local nurse or provider to pick up the phone for more private conversations. There are other treatments that can be added to the contract as addendums. There are currently eight neurologists in the telemedicine stroke on call rotation and always two on call at night. The average call time when there is an emergency is

five minutes or less. The consult notes are faxed to the ER and to medical records as well as admission information being accepted and entered in case a patient is transferred. A patient may choose to be sent elsewhere also and their records would be faxed there. If RCHC would sign on with Swedish for the telemedicine practice, they would subsidize the equipment and RCHC would pay a stipend to the provider on call. Swedish is looking into expanding services to include pediatric echo exams and psychological exams. They have a large wish list from facilities they have visited.

**4. DR. KELLOGG, CHIEF OF STAFF REPORT TO THE BOARD**

Dr. Kellogg addressed Physician recruiting in rural areas. RCHC is competing against other hospitals in America. Dr. Kellogg receives recruitment emails every day. He stated RCHC should be more concerned with providing healthcare to the community rather than focused on recruiting a doctor who will live in Atwood. RCHC has great mid-levels. The worst thing to happen wouldn't be not getting a physician, it would be getting a physician who wouldn't mesh with the mid-levels causing everyone to leave and then the physician moves on.

**5. CREDENTIALING**

Destiny Schroeder, Information Systems Director presented the credentialing to the Board for approval. After review, Luedders moved to approve Dr. Jeffrey Philip Lee, Plains Radiology and Brandon J. Bailey, APRN, RCHC for reappointment and Yvette Marie Fensler, APRN, RCHC and Dr. Richard J. Markiewicz, Platte Valley Medical Group for initial appointments, Micek seconded; motion carried 8-0.

**6. REQUEST FOR SUPPORT LETTER**

Suzanna Dozbaba, Coordinator Capital Campaign, Grants, Fundraising reported that the previous PI (Performance Improvement) Team has changed its name to the EDGE committee (Engaging, Developing, Growing, and Empowering). The members will have a new combined goal of growing Employee Engagement along with supporting Community Engagement activities for the RCHC Strategic Plan. The EDGE committee will be holding a 5K race in conjunction with the annual Smokin' On The Beaver Saturday September 26<sup>th</sup>. The race will take place at the golf course. Dozbaba spoke of the Request for Support Letter previously distributed for the Automated Medication Dispensing Unit. Dozbaba asked for the Board to approve a letter of support from the Board and also encouraged Board members to write individual letters of support for this piece of equipment. The goal and objectives were also included. Grant match funds from the Foundation will be requesting to help win the grant award. This equipment would hold stocked medications, nurses will request a medication and the machine will dispense. This will help to cut down on medication errors. There will be one in the Emergency Room as well as the Pharmacy. \$150,000 is the cost of the equipment needed. Dozbaba asks that Board members would submit individual letters of support by September 15<sup>th</sup> so that the grant application can be submitted by September 25<sup>th</sup>. Luedders moved to approve the request for support letter, Bolt seconded; motion carried 8-0.

## 7. REPORTS

Ryan Marvin-Support Services Director gave an update on the Surgical Suite construction project, a tentative schedule was handed out to the Board members. The first pre-construction meeting was held. Board will be invited in the future, not obligated to come though. Signage update, the canopy sign is up and there are two more signs to come.

## 8. OLD BUSINESS

- A. McDonald Clinic closing: Luedders questioned if reopening the clinic is an appropriate strategic goal given that for lab and radiology services patients still need to drive to Atwood. Will need to look at the RCHC Strategic Plan to possibly modify the language to state that RCHC will ensure appropriate outpatient services are available in McDonald and Herndon. County Health currently provides blood pressure checks monthly and provides immunizations/vaccines during flu season to McDonald citizens. RCHC has begun to focus more on health and wellness rather than sick care by initiating an exercise program in McDonald, will start one in Herndon next month and Atwood in the future. It was mentioned that the shuttle has been a blessing to help transport patients to and from the hospital/clinic in Atwood for appointments for those that don't drive. There are now two vehicles to help transport people.
- B. GPHA cost worksheet: Prideaux stated the accounts payable department looked at outsourced services purchased from GPHA for the years of 2013, 2014 and to present through 2015. Wolters questioned if these numbers reflect all the money that was paid to GPHA for the years listed? Prideaux stated they do. Lacy stated BKD is a third party provider that performs our financial audit. Medicaid attestation increased the 2014 amount. Lacy confirmed RCHC's numbers and the numbers GPHA came up with were similar. CBO (Central Billing Office) was added as a contracted service to bill patients. When local staff is ill or out at meetings the billing process does not come to a halt. Reach Solutions is a local purchased IT service by Matt and Shannon Wilson and offers IT support, internal servers, computer purchases, and equipment. A virtual server was built when the clinic received additional services, Reach Solutions also has an additional server to back up the initial one. Office editions have been updated and email is now through them. Wolters questioned what is included in the GPHA management piece and how is it arrived at that this is worth the amount that was paid? Lacy had them look at the services listed on the GPHA website and what he specifically can provide. He pointed out that he acted as an interim CEO while RCHC was between CEOs. Pointed out financial support, human resources services and pharmacy services provided. Cost for classes with speakers get spread through all hospitals involved. GPHA is one of the largest and oldest not for profit entities in the US stated Lacy.
- C. Strategic Planning dashboard 1Q & 2Q 2015: Cabrinha questioned the grey areas where there is currently no action being taken. Cox reiterated that this is a three year plan and not all things are being worked on at the same time. Cabrinha requested there be more of a narrative to go along with the colored boxes. Lacy stated there is another tracking form that goes along with the colored box forms that could help support the ongoing projects. The hope is to meet with Greg Heibert at the end of the three years to see what was

accomplished. Luedders wanted to see where the IT goals are listed on the strategic plan. It is not specifically listed on the plan but has come about as the systems are being bought and sold. Luedders feels that there should be significant board engagement with the IT needs of the future.

**9. GPHA REPORT**

Lacy spoke about Cerner and will email out his list of talking points.

**10. CHAIRPERSON REPORT**

August 4<sup>th</sup>, Mulligan went to the Prairie Plaza. He reported the residents made a comment that they must fill out a form or make a phone call with issues now. The next date is September 1<sup>st</sup>, Wolters is to attend but will be unavailable, Cabrinha traded her October date with him. She invited her orthopedic surgeon to RCHC for a tour and he came on Aug. 11<sup>th</sup>. She encouraged the Board to speak to any outside physicians about visiting RCHC. She would like to have a brochure to give out. She would like a picture and a biography of the specialty doctors to be included in the newsletter that goes in the newspaper. Dr. Larry Washburn brought up that Dr. Sam Funk will be taking over Washburn's practice in the future and he questioned if RCHC would entertain having their clinic in the hospital? Cabrinha said she would bring it to the board. Staff appreciation was not held in August and Cabrinha apologized. Cabrinha mentioned holding a special board meeting to discuss RCHCs decision to go with Cerner or look elsewhere.

**11. EXECUTIVE SESSION**

Ross moved and Wolters seconded that the public meeting be recessed for not more than 30 minutes for a closed executive meeting pursuant to K.S.A. 75-4319 to discuss personnel matters involving a nonelected employee. The motion carried 8-0. The Board entered executive session at 9:55 PM and came out of executive session at 10:25. Bolt moved and Mulligan seconded that the public meeting be recessed again for 15 minutes for a closed executive meeting pursuant to K.S.A. 75-4319 to discuss personnel matters involving a nonelected employee. The motion carried 8-0. The Board entered executive session at 10:25 and came out of executive session at 10:40. Wolters moved and Mulligan seconded to increase Sharon K. Cox's salary to the rate of \$130,000 per year retroactive to February 2015 and to add a week of vacation time to her yearly balance. The motion passed unanimously.

**12. ADJOURN**

There being no further business to come before the Board at this time, the meeting was adjourned at 10:50 pm.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary