

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

MONDAY SEPTEMBER 28, 2015

7:00 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Peggy Cabrinha called the Board of Trustees Regular Meeting to order September 28, 2015, at 7:00 PM in the Rawlins County Health Center Education Room. Board Members Present were: Rosalie Ross, LeRoy Luedders, Karen Bolt, Matt Wolters, Harlan Holste, Phil Studer and Cabrinha. Also present were: Amber Withington, Suzanna Dozbaba, Tara Bowles, Heather Prideaux, Destiny Schroeder, Ryan Marvin, Les Lacy and Llyod Huff. Board members absent: Mike Mulligan, Kenny Micek also Sharon Cox, CEO.
2. **CONSENT AGENDA:** Following review, Bolt moved to approve the consent agenda, second from Wolters; motion carried 7-0.
3. **CREDENTIALING**
Destiny Schroeder, RHIT, Director of Information Systems presented the credentialing to the Board for approval. After review, Wolters moved to approve Charles E. Frankum, MD, Medical Group/Practice, Denver, CO for reappointment, Holste seconded; motion carried 7-0.
4. **REPORTS**
Ryan Marvin, Director of Support Services, gave an update on the Surgical Suite construction project stating it is about a week ahead of schedule. Marvin also presented the Whitepaper: Chronological History of the Surgical Suite, which is a synopsis of construction beginning on 02/28/2011. Marvin will forward this document to the Board for review.

Heather Prideaux, Chief Financial Officer, gave a Horizontal Analysis review, see attached revised Horizontal Analysis to include Wound Care. Net patient revenue for the hospital and clinic is up 3.4%. Prairie Plaza rent income had a slight decrease. RCHC employee wages and benefits were down, and the cost of contract services were increased. Some of the contracted services included are GPHA, Good Samaritan for patient meals, Wound Care Specialists for staffing, Nursing and Laboratory contract service staff. The Board requested a detailed breakout of these contracted services and a comparison from 2014 to 2015, see attached.

Schroeder and Prideaux also reviewed the Revenue Cycle Analysis as of the end of August 2015. There are currently three areas out of compliance with the GPHA percentages: Average Daily Revenue; Days in Accounts Receivable; and Days in Accounts Receivable without Contract Accounts. In contrast, the 2014 numbers had nine items out of compliance.

Amber Withington, Chief Nursing Officer, reviewed RCHC HCAHPS stating these are patient satisfaction results for inpatients. Withington compared RCHC with Cheyenne County in St. Francis and McCook Community Hospital in McCook, NE. Three phone call attempts are made to the inpatients upon discharge to answer a series of questions about the care which they received while admitted to RCHC. Patients may go to the Medicare website and shop around for care. There is a five-star rating system, RCHC does not have enough volume to receive a star rating. One of the questions of the HCAHPS survey is in regards to the staff communicating to the patient about their care, the national average was 79%, Kansas average was 81%, and RCHC average was 80%. Next year at this time RCHC's reimbursement will be based on the HCAHPS scores. RCHC is looking at going with a top box scoring instead of our current scoring methodology. RCHC is currently looking into education from Brian Lee to help all employees understand the importance and their role in the HCAHPS scores.

Withington also reviewed the Quality Assurance Plan, noting colored calendars were removed, and once a quality initiative is finished, another one must be in the works. Any project that improves quality in the facility counts as a Quality Assurance Plan. Wolters moved to approve the Quality Assurance Plan, second from Ross; motion carried 7-0.

5. GPHA REPORT

Les Lacy, Regional VP of GPHA spoke about a portable heater flyer that GPHA distributed to CEOs. Marvin stated the Fire Marshall went through about two weeks ago and found a personal space heater under an employee's desk; Marvin was asked to remove it due to not being able to prove the maximum temperature it can reach. Lacy said a tour was taken of the Cerner site. Also, Schroeder is working on a Risk Analysis; she met with Dan Cochran, MHSDC.

6. CHAIRPERSON REPORT

September 1st, Cabrinha went to the Prairie Plaza and met with the residents. There were no concerns brought to the table. October 6th, Wolters is to attend Prairie Plaza coffee and rolls. Staff appreciation will be held September 30th from 10:00-11:00 AM and again at 9:00 PM. Cabrinha asked for volunteers from the Board to sign up for the coming months. Dr. Larry Washburn is still awaiting a response in regards to having business space within the hospital. A decision cannot be made until the Surgical Suite construction is finished, and RCHC determines how much space is left. The Physician Recruiting Committee met, and Cabrinha is beginning to lean away from having a full-time Physician. Cabrinha wants to see Prideaux's report with the breakout of how much RCHC pays contract Physicians to be on call. The committee is choosing to be less aggressive at this point in the recruiting process. End of October, early November Dr. Kellogg will be making a decision whether to extend his current contract with Colby. Should he extend he will continue to provide RCHC with medical supervision. The Board has not yet made a decision in regards to the clinical affiliation with Cerner or Centura. The Board still needs to complete its due diligence of the systems being presented. Individual complaints brought to Board members need to be addressed, but they also need to be referred to the CNO and or CEO. If the patient is not willing to speak to the CNO or CEO or does not feel comfortable writing down the complaint on a grievance form and signing the complaint, it cannot be addressed.

7. EXECUTIVE SESSION

Wolters moved, and Studer seconded that the public meeting be recessed for not more than 10 minutes for a closed executive meeting pursuant to K.S.A. 75-4319 to discuss personnel matters involving nonelected personnel. Those present were the Board, Lacy, and Withington. The motion carried 7-0. The Board entered executive session at 8:12 PM and came out of executive session at 8:19 PM. There was no decision made following the executive session.

8. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary