RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

MONDAY, December 22, 2014
7:00 PM
REGULAR BOARD MEETING
Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Treasurer Kenny Micek called the Board of Trustees Regular meeting to order December 22, 2014 at 7:00 pm in the Rawlins County Health Center Education Room. Present: Jason Barb, Mike Mulligan, Violet Beims, Micek, Sharon Cox, Destiny Schroeder, Heather Prideaux, Amber Withington, Les Lacy, Karen Bolt, Matt Wolters, Suzanna Dozbaba, Rosalie Ross. Absent: Harlan Holste, LeRoy Luedders, Phil Studer, Ryan Marvin and Peggy Cabrinha.

   a. **APPROVAL OF AGENDA:** Following review Dozbaba was moved as the first report with Barb to follow, Bolt moved to approve the agenda; second from Mulligan; motion carried 5-0.
   b. **APPROVAL OF MINUTES:** Following review, Wolters moved to approve the minutes from the November 24, 2014 Regular Board meeting; Bolt seconded; motion carried 5-0.

2. **REPORTS:**
   a. Suzanna Dozbaba reviewed her previously submitted written Capital Campaign, Grants and Fundraising report. 245 Santa golf ball tickets were sold this year compared to 400 tickets sold last year. Kirk Easterday was the winner of $1,000 and Jim Hampton won $250. After payouts profits are estimated between $2,200 and $2,300. CDBG-Sharon and Suzanna met with Rawlins County Commissioners. A question was raised on whether an asbestos inspection needed to be done. We are working with Grant Creagor, Architect to get this resolved. Kansas Community Tax Credit money needs to be spent by 12-31-2014. An email was sent to Chris Harris, Kansas Dept. of Commerce, requesting an extension with a deadline of 10-31-2015. CDBG requires we have a contract in place for construction by May of 2015.
   b. Jason Barb, CPA, FHFMA with BKD reviewed the RCHC audit letter and statement. Barb stated the operation of 2014 looks a lot stronger, positive on net cash provided by operation activities, increased cash in 2014. RCHC received an interim rate adjustment from Medicare due to an overpayment rates were adjusted. Beims moved to accept the audit as presented, second from Bolt; motion carried 5-0.
   c. Sharon Cox, FACHE reviewed her previously submitted written CEO report.
   d. Amber Withington, RN discussed her previously submitted written CNO report, discussing the Recruitment Committee. Plan to have one Hospital Board member and one Foundation Board member on this committee. A member list will be compiled and presented at the beginning of the year.
   e. Destiny Schroeder, RHIT gave an update on the Clinic electronic health record. Training will be held in January with a go live date in February. Paper records will remain in place for approximately one year. New employees include: Lorann Pruett, Clinic Admissions

Representative; Tracy Doty and Laura Barger, Hospital Admissions Representatives. Sharlene Nelson, Information Systems Assistant; Bailey Philpott, Accounts Receivable.

f. Ryan Marvin, Support Services-no report given.

3. FINANCIAL REPORT

a. Heather Prideaux, CFO presented her previously submitted written financial report, check registers and statistical review for November 2014. Days cash on hand is at 37.58 days. Cash is less than last year at this time. The income statement reflects the hospital and clinic have more than last year. The operating expense report reflects slightly higher expenses due to contract staff. The payment rate as of 1-1-2015 will be Acute-$2,728; Outpatient will go down 74% to recover excessive interim payments-7-1-2015 it will increase to 81%; Swingbed will also decrease to $2,103 until 7-1-2015 when it will increase to $2,303 per day; Atwood Clinic will increase $159.42 per visit; McDonald Clinic will increase $93.62 per visit. An interim cost report will be conducted for the time frame of July to Dec. The financial statement shows a loss of $77,000 and $139,000 year to date which is better than the previous year. Questions arose in regards to checks to St. Francis and Citizens Medical Center. The stat graph showed a drop in acute admissions and that outpatient visits continue to grow. Immunization numbers were added to the stat graph but were not reported this month. Bolt moved to write off $16,862.00 to indigent care; Mulligan seconded; motion carried 5-0.

4. GPHA REPORT

Les Lacy, Regional VP, GPHA discussed the 340B and that it could provide a 25-40% savings.

5. CHAIRMAN REPORT

No report was given

6. ADJOURN

There being no further business to come before the Board at this time, Bolt moved to adjourn the meeting; Wolters seconded. Meeting ended at 8:17 pm.

Respectfully Submitted,

Violet Beims

Violet Beims, Secretary

Tara Bowles

Tara Bowles, Recording Secretary