

RAWLINS COUNTY HEALTH CENTER
BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
February 24, 2014

1. **CALL TO ORDER:** Board chairman Phil Studer called the regular monthly meeting of the Rawlins County Health Center Board of Trustees to order February 24, 2014 at the Rawlins County Health Center education room at 7:00 pm. Board members present were Harlan Holste, Kenneth Micek, Phil Studer, Mike Mulligan, and Karen Bolt. Also present were Sharon Cox, Heather Prideaux, Durrel Kelley via ITV, Amber Withington, Karl Singhateh, Heather Fairchild, Julie Young, Suzanna Dozbaba, Rosalie Ross, and Destiny Schroeder. Absent were board members Peggy Cabrinha, Matthew Wolters, Violet Beims, and LeRoy Luedders.
 - a. **APPROVAL OF AGENDA:** Following review, Micek moved to approve the agenda as printed; second from Mulligan; motion carried unanimously 5-0.
 - b. **APPROVAL OF MINUTES:** Holste made a motion to approve the January 27, 2014 regular minutes as presented; second from Micek; motion carried unanimously 5-0.

7:03 Violet Beims and LeRoy Luedders arrived.

2. **DEPARTMENT REPORT:** Karl Singhateh and Amber Withington presented the Rawlins County Health Center IT Plan power point presentation. This was an overview of a 5 year plan for IT equipment needs for the electronic health record and meaningful use.
3. **REPORTS:** See reports. There was no discussion.
4. **FINANCIAL REPORT:** Heather reported that Eldon Schumacher at GPHA has reviewed the interim Medicare cost report and sent it on to Medicare. Heather Prideaux reviewed the January 2014 financials with the board. Sharon reported that she has implemented a no overtime policy, cutting down on call back time, a 10% supply reduction for all departments, and a hiring freeze with staff cross training to decrease expenses. Heather also reviewed the check register and stats with the board.
5. **ADMINISTRATOR REPORT:** See report. There was no discussion.
6. **GPHA REPORT:** See report. There was no discussion.
7. **CHAIRMAN REPORT:** Phil Studer reported that he is trying to get the board education with Greg Heibbrandt scheduled. He wants to see that the board education and strategic planning is done by the first of June. There was discussion. Phil will get some dates and email the board members to set a date and time for the board education with Greg Heibbrandt. There was discussion on who should facilitate the strategic planning


meeting. Luedders made a motion to move forward and redefine the role of Leadership Forward to complete the board education; second from Holste; motion carried unanimously 7-0. Sharon will organize some strategic planning resource options for the board to select from.

8. PUBLIC COMMENT: No comment.

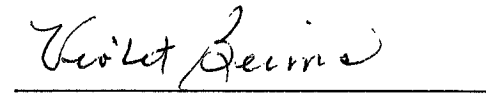
9. EXECUTIVE SESSION: Beims made a motion to go into executive session for 15 minutes for non-elected personnel to include the board, Sharon Cox, Heather Prideaux, and Amber Withington; second from Micek; motion carried unanimously 7-0. Executive session began at 8:16 and ended at 8:26. Micek made a motion to amend the contract for the PA's ER coverage; second from Mulligan; motion carried unanimously 7-0.

10. ADJOURN: There being no further business to come before the board at this time, Studer declared the meeting adjourned. Meeting adjourned at 8:28 p.m.

Respectfully Submitted,



Destiny Schroeder, Recording Secretary



Violet Beims, Secretary