

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES
MONDAY JUNE 23, 2014
7:00 PM
REGULAR BOARD MEETING
Rawlins County Health Center Education Room

1. CALL TO ORDER: Board member Harlan Holste called the meeting of the Rawlins County Health Center Board of Trustees to order June 23, 2014 at the Rawlins County Health Center education room at 7:00 pm. Board members present were Holste, Karen Bolt, Violet Beims, LeRoy Luedders, Kenneth Micek, Peggy Cabrinha and Mike Mulligan. Also present were, Heather Prideaux, Ryan Marvin, Sharon Cox, Amber Withington, Destiny Schroeder, Lanee Carpenter, Les Lacy, Tara Bowles, Rosalie Ross and Alicia Baumfalk. Absent was board member Phil Studer. Matt Wolters arrived at 7:05 pm. Brandon Bailey, APRN arrived at 7:30 pm.

- a. **APPROVAL OF AGENDA:** Following review and additions of 2. H. Foundation Purchase Request-Physical Therapy equipment and 5. C. 2015 Budget Meeting for July 14, 2014, Bolt moved to approve the agenda; second from Micek; motion carried unanimously 7-0.
- b. **APPROVAL OF MINUTES:** Following review, Luedders moved to approve the minutes from May 27, 2014 Regular Meeting; second from Mulligan; motion carried unanimously 7-0.

2. REPORTS:

- a. Sharon Cox, FACHE presented the CEO/Administrator report adding that weekend Laboratory coverage is being sought due to the resignation of Julie Young, Lab Manager. Bolt agreed this was a good move.
- b. Amber Withington, RN presented the CNO report stating RCHC staff and Board had the opportunity to try some prepared meal options. Bolt stated they were interesting. Beims wondered about additives in the meals that were tested. Withington stated RCHC's Dietician has been looking into the specifications. Cabrinha stated she has heard comments from patients that the current meals are great. Withington, Prideaux and Cox toured Kearney, NE tele-medicine and the possibilities look good. There will be no time delay between Atwood and Kearney. Policies are being written by Kearney's legal team and they are working on getting their Physicians licensed in KS. They have telemedicine staff and an area for the doctor to work from on their end. RCHC's room need to be big enough for family/friends/patient and Provider to be present. Possibility of setting up tele-medicine with Hays in the future also. Have looked at a telemedicine mobile ITV unit which costs approximately \$16,000.00. Currently working on a grant with Kearney.
- c. Lanee Carpenter, RN presented the Quality Assurance Quarterly report. There are 101 hospitals reporting different measures on the Kansas Healthcare Collaborative (KHC). Currently it is not mandatory to submit data, but hospitals

who don't won't get incentives from Blue Cross and Blue Shield. The My Dashboard report from the Quality Health Indicators site was discussed for the period Jan.-March 2014 to include readmits, falls, hospital acquired infections, ADE's and UTI's.

- d. Destiny Schroeder, RHIT submitted a written report for Information Systems. The new automated phone system features are now in place and seem to be working well. ReDoc is an electronic outpatient documentation process and will go live on Wed. June 25, 2014. ExitCare is a program to provide patient instructions and education for discharge and will be in place soon. PDS Cortex is the Clinic Electronic Medical Record and billing will go live on Aug. 4, 2014. In Jan. 2015 the Provider/Nurse documentation for inpatient and outpatient measures will be increasing. ICD 10 implementation date is October 2015.
- e. Schroeder presented the credentialing with one correction, Gary D. Kliever, CRNA. Wolters moved and Cabrinha seconded; motion carried 8-0.
- f. Ryan Marvin, Support Services along with Withington will tour two different procedure rooms in North Platte, NE and plans are to tour McCook, NE facilities. Board was invited to attend facility tours also. Marvin will share pictures at a future Board meeting. Luedders stated hospital construction projects are going unbid as there are projects going on in multiple states. A landscaping committee has been formed to include community members Wilda Werner, Connie Terry, Marvin and Luedders. Erosion has occurred around the helipad and the ditch, plan to do dirt work and seed with buffalo grass as it is low maintenance. Common Scents in McCook, NE got the bid. Grass and or rocks are not sufficient enough for the drainage in the East ditch, looking into Flex-a-Mat that can have vegetation grow over it. The front entrance area by the highway and area next to the first parking stalls will be looked at for future landscaping ideas.
- g. Suzanna Dozbaba, Coordinator for the Capital Campaign, Grants and Fundraising submitted a written report which was read. She reported on the RCHC 2nd Annual Golf Tournament, the Foundation Board has two vacant spots, research continues to find a grant for a medication dispensing system, she is working with KHA/Analytic Advantage to gain market analysis and research to present to the Board, RCHC will be using Nex-Tech for advertising due to the cost savings and the monthly outpatient Provider calendar will not be run anymore.
- h. Distribution Request: Physical Therapy requested the purchase of a NuStep Recumbent Stepper in the amount of \$6,326.00. A Capital Campaign pledge of \$2,000 annually is given to Physical Therapy. Bolt motioned the board approve the purchase of the NuStep Recumbent Stepper in the amount of \$6,326.00, with \$2,000 from the Capital Campaign pledge that is donor specific to Physical Therapy and to send the request to the RCH Foundation to pay the remainder. Seconded by Wolters. Motion carried 8-0.

3. FINANCIAL REPORT

- a. Heather Prideaux, CFO presented the May financials. The Prairie Plaza account had a balance of \$31,380.15 at the end of May. Patient service revenue for the hospital, Atwood Clinic, and Prairie Plaza were all better than last year. McDonald Clinic revenue is down from last year. The Hospital showed a decrease of \$397,107.00 in expenses compared to last year. Board members liked the Financial Summary page. In May the Hospital showed a \$42,192.00 profit which was better than last year, Atwood Clinic showed \$15,000 profit, McDonald Clinic showed a \$648.00 profit and the Prairie Plaza showed a \$5,000.00 profit. Prideaux went over the checking/savings graph and the outpatient expense and outpatient service revenue graph. Wolters mentioned the number of Physical Therapy visits-9,094.

4. GPHA REPORT

Les Lacy, Regional VP, GPHA presented the GPHA report. Discussed Centralized billing Office, (CBO), 12 Hospitals and 6 Rural Health Clinics are on CBO contracts. He stated RCHC is fine for now and not looking to move to a CBO now.

5. VICE CHAIRMAN REPORT

- a. Harlan Holste discussed Leadership Forward with Greg Hiebert. Dates will be Aug. 13th and 14th. There was a second bid which was higher and Board is already familiar with Hiebert so his company was chosen. Wolters stated Hiebert was impressive, he did a phenomenal job. Luedders agreed that his presentation had great structure. Cabrinha stated RCHC is in too critical of a state to change now. The Board agreed that the services are in line with the cost. Luedders moved and Bolt seconded to approve Leadership Forward proposal; motion carried 8-0.
- b. Future housing options were discussed. Wolters brought up two homes are to be built in the future close to the Prairie Plaza. Luedders questioned whether they would work on housing strategies during the Leadership Forward training. Cox agreed.
- c. A Special Board meeting will be held at noon on July 14, 2014 to discuss the 2015 Budget. Will be posted in the newspaper by July 17, 2014 and the State Budget meeting will be July 28, 2014. Awaiting the county valuations which are due July 1, 2014.


6. EXECUTIVE SESSION

- a. Wolters moved and Cabrinha seconded to go into Executive Session for 15 minutes to hear the Risk Management Quarterly Report given by Lane Carpenter, RN and to discuss Non-elected personnel. Motion carried 8-0. Wolters moved to go into a second Executive Session for 15 minutes, Cabrinha seconded and motion carried 8-0. No action was taken following either Executive Session.

7. ADJOURN

There being no further business to come before the board at this time, Holste declared the meeting adjourned. Meeting adjourned at 9:02 p.m.

Respectfully Submitted,



Violet Beims, Secretary



Tara Bowles, Recording Secretary