

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES
MONDAY JULY 28, 2014
7:00 PM
REGULAR BOARD MEETING
Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairman Phil Studer called the meeting of the Rawlins County Health Center Board of Trustees to order July 28, 2014 at the Rawlins County Health Center education room at 7:07 pm. Board members present were Studer, Kenny Micek, Violet Beims, Karen Bolt, Mike Mulligan, Matt Wolters, and Harlan Holste arrived at 7:01 PM. Also present were Lanee Carpenter, Suzanna Dozbaba, Destiny Schroeder, Sharon Cox, Heather Prideaux, Ryan Marvin, Amber Withington, Les Lacy, Lisa Woody, Rosalie Ross and Alicia Baumfalk.
 - a. **APPROVAL OF AGENDA:** Following review, Wolters moved to approve the agenda; second from Holste; motion carried 7-0.
 - b. **APPROVAL OF MINUTES:** Following review, Wolters moved to approve the minutes from June 23, 2014 Regular Board Meeting and July 14, 2014 Special Board Budget Meeting; second from Mulligan; motion carried 7-0.
2. **REPORTS:**
 - a. Sharon Cox, FACHE presented the CEO/Administrator report stating the Strategic Planning survey is due August 4, 2014. The survey was sent to all the different levels of staff.
 - b. Amber Withington, RN presented the CNO report. The Atwood Clinic completed its first Vaccine For Children (VCF) survey deficiency free. Wolters is in agreement with the shared contract with Colby for Physician coverage. Awaiting Colby signing the agreement which includes clinic patient care ½ a day a week minimally. Agreement would be for 2 years with a 90 day out. They also want to do an active joint recruitment of a midlevel. The Board requested a bulleted report of key points at the next meeting. Bolt stated she has heard Dr. Dill is retiring and we are selling out to Colby. The Board was assured this is not the case.
 - c. Lanee Carpenter, RN presented the Quality Assurance report. She discussed if RCHC has one adverse drug event, it spikes the graph. RCHC had a savings of \$74,464 by not having patient readmissions.
 - d. Destiny Schroeder, RHIT presented a meaningful use Power Point, please see the attachments.
 - e. Ryan Marvin, Support Services reported on the layout of the Specialty Clinic area stating the front lobby and the first room of the patient rooms will change. CDBG has approved the project and it will be completed then the doors closed-this is Phase one. Phase two will include the addition of clean/dirty rooms and isolation room. RCHC wants to fulfill the specifications for a Class B surgical suite with the possibility of being converted to a Class C in the future. Vision Source will be moving and they have given their 30 day notice. They hope to come back after the remodeling is complete. The current Specialty Clinic will move into the Vision Clinic area while construction is completed.
 - f. Suzanna Dozbaba, Coordinator for the Capital Campaign, Grants and Fundraising presented a Phase one funding flow chart, CDBG and tax credit amounts were reviewed along with construction estimates. Discussion ensued in regards to a large medication dispensing system

being purchased along with a smaller unit in the ER to increase patient safety. Donor plaque signs were discussed. Wolters made a motion for approval of purchase and placement of Permanent Donor Plaques; second from Mulligan; motion carried 7-0. The money will come out of the Foundation account.

3. FINANCIAL REPORT

a. Heather Prideaux, CFO did not have financials to present due to year end closing. The Board had no questions on the register. Lab, Physical Therapy, Cardiac Rehab, Treatment Room and Specialty Clinic visits were all up on the statistical report. RCHC is close to finishing the agreement with Atwood Good Samaritan Center on doing their residents lab work.

4. GPHA REPORT

Les Lacy, Regional VP, GPHA presented the GPHA report. He reviewed several meetings which have been held recently. Lacy stated it is time for the CEO evaluation to be completed and he volunteered to help with the process. The results will go to Ardes Lawyer at GPHA. The GPHA Annual Meeting will be held in Wichita on August 26th and 27th, therefore Micek made a motion to move the next RCHC Regular Board meeting from 7:00 pm on August 25, 2014 to 10:00 am on the same date; Mulligan seconded; motion carried 7-0.

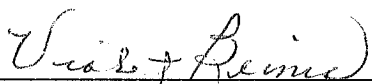
5. CHAIRMAN REPORT

Phil Studer, Board Chairman brought up that the CEO still does not have a job description and that one should be written and presented along with her evaluation.

6. ADJOURN

There being no further business to come before the board at this time, Bolt moved that the meeting be adjourned; second from Mulligan; motion carried 7-0. Meeting adjourned at 8:46 pm.

Respectfully Submitted,



Violet Beims, Secretary



Tara Bowles, Recording Secretary