

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Tuesday, January 23, 2018

5:30 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Harlan Holste called the meeting to order at 5:35 PM. Board Members present included: Holste, Cedric Green, Mike Mulligan, Gordon Crowdis, Roger Philpott, Rosalie Ross, Mike Braxmeyer. Also present: Sharon K. Cox, CEO, Heather Prideaux, CFO, Tara Bowles, Recording Secretary/Employee Relations Director, Destiny Schroeder, Information Systems Director, Amber Withington, Chief Clinical Officer, Jenn Hurst, Clinic Operations Director, Suzanna Koel, Foundation/Marketing Manager, Lou Ann Wilroy, VP Outreach Health, Jason McCormick, B2B CFO/Centura and Fred Timberlake, B2B CFO. Matt Wolters participated in the meeting by phone at 6:58 PM. Board Members absent: Phil Studer.
2. **AGENDA:** Philpott moved to approve the agenda as presented; second by Mulligan; motion carried 7-0.
3. **NEWSPAPER OF RECORD:** Mulligan moved to name the Rawlins County Square Deal as the RCHC newspaper of record; Ross seconded; motion carried 7-0.
4. **DECEMBER 18, 2017 REGULAR BOARD MEETING MINUTES:** Ross moved to approve the minutes as presented; second by Philpott; motion carried 7-0.
5. **CONSENT AGENDA:** Braxmeyer moved to approve the consent agenda as presented; second by Mulligan; motion carried 7-0.
6. **ADMINISTRATIVE REPORTS:**

Marvin was not present at the meeting; therefore, Cox gave the Surgical Suite Phase II update. Cox stated the windows for the Surgical Suite area have made it to Denver and are being tested to make sure the blinds inside them are satisfactory. If they pass inspection, they should be installed by Friday January 26th. The surgical equipment has been moved to the new area and the March surgical procedures should happen in the Surgical Suite. Due to the project not being complete, no motion was made to make the final payment request #7 to TCC Corporation in the amount of \$63,880.00.

Schroeder presented Credentialing to be reviewed and approved to include: Aron James Splichal, DO, Radiology Associates of Hays, Hays, KS – Consulting – reappointment; Mindy J. Kobbeman, PA, Rural Emergency Medical Providers, Manhattan, KS – Allied Health – appointment; Brady Dale Gilson, PA, Rural Emergency Medical Providers, Manhattan, KS – Allied Health – appointment; Joseph J. Vavricek, MD, Plains Radiology Services, Kearney, NE – Consulting. Mulligan moved to approve the credentialing as presented; second from Philpott; motion carried 7-0.

Prideaux reviewed the December 2017 financials. Stats are projecting an increase for acute and outpatient services but lower for swing-bed patients. January stats are up. Cash flow looks good and the Medicare cost report settlement was received in the amount of \$1,110,179.00. A retro payment from Medicare has also been received in the amount of \$283,300.00. Currently, there are 85 days cash on hand. A new 340B rate agreement was made with Currier Drug and RCHC is awaiting a new contract to sign from CaptureRX. Prideaux introduced Jason McCormick, B2B CFO/Centura and Fred Timberlake, B2B CFO/Centura who will be helping with some financial projects to include a charge master review and update, surgical contract review, investment options, analysis for Provider bonuses, annual employee rate increase review and specialist clinic contract updates, revisions and compliance. McCormick will be present at future RCHC Board meetings.

Withington reminded everyone it is influenza season, if you are not getting better, go to the doctor. You can still get a flu shot if you haven't yet. It has been reported around 35 kids are out of the local elementary school with illness. Allie Keller, PA-C, farewell party is being postponed to February 8th due to visitor restrictions at RCHC. Community members are testing positive for both the A and B strains of influenza, and many are strep positive as well. Withington presented the Infection Prevention and Control Plan which has already been approved by Medical Staff and Forms/Policy/Procedure Committee. Braxmeyer moved to approve the RCHC Infection Prevention and Control Plan; Mulligan seconded; motion carried 7-0.

Withington presented the RCHC Corporate Compliance Plan with the January 2018 date for Board approval. Mulligan moved to approve the Corporate Compliance Plan as presented; second from Philpott; motion carried 7-0. She also mentioned the Corporate Compliance PowerPoint, which will be used to orient all staff on a yearly basis, has been updated to include a reporting hotline and website.

Cox gave a Strategic Planning Q4 update. There have been a lot of changes over the last four years since the last Strategic Planning meetings were held. RCHC has more days cash on hand, has purchased new equipment and has in place a new electronic health record (EHR). Centura will be able to introduce RCHC to additional services and be able to share employees/resources between ourselves/Oakley and Goodland.

7. CENTURA REPORT:

Wilroy said Tommy Barnhart, President, Ten Mile Enterprises LLC, was not able to make it tonight since the meeting date was changed. She reminded the Board members they had met Barnhart in the Fall of 2017. He is on the National Rural Health Association Board and is working with KHA on an alternative model for sustainability of rural health systems. A joint medical staff meeting between Atwood, Oakley and Goodland was held in Goodland and all present voted to meet quarterly. The next meeting is scheduled for February 12th. All three facilities are looking to improve continuing education offered to staff. Peer review was discussed and it was recommended that an outside source perform this so there is an objective point of view. Cases can be reviewed as a team too so that all providers can learn from them. Other topics of discussion included sharing Providers for coverage, out-patient specialists namely what is

available and what is lacking. Several Centura specialty doctors are getting credentialed in Kansas so they can begin providing services to include a spine surgeon, a dermatologist, an ENT, endocrinologist and orthoped. The Regional Advisory Committee is meeting February 21st in Atwood. Employer solutions will be discussed with businesses in town regarding health insurance options they can provide to their employees and how they can be incentivized to utilize RCHC. A \$100,000 grant is being applied for to bring rural facilities together with the due date being February 26th. There will be an HR support person hired as well to work with all Centura hospitals in Kansas. He will begin February 15th and will be living in Garden City but will be on site in Atwood on a regular basis. Wilroy reminded the Board that Cox's time at RCHC as a CEO will be coming to an end November 1st and Centura, along with the RCHC Board, will have the responsibility to help find and place the CEO who they feel is the best fit for RCHC.

8. CHAIRPERSON REPORT:

Holste presented an RCHC Provider Hiring Process step by step guide and encouraged all Board members to keep the needs of the hospital close and continue to listen to those around you who could possibly help fill those needs. Mike Mulligan, Matt Wolters and Mike Braxmeyer were appointed to a committee for Provider recruitment and retention with Mulligan as Chairman.

9. EXECUTIVE SESSION:

Green moved to go into Executive Session for non-elected personnel for 30 minutes beginning at 6:58 PM to include all present in the room; Mulligan seconded; motion carried 8-0. The meeting returned to regular session at 7:28 PM. Following Executive Session, Braxmeyer moved that an offer of employment be made to Jason Kearns, PA-C; Mulligan seconded; motion carried 7-0.

10. ADJOURN: There being no further business to come before the Board, the meeting adjourned at 7:30 PM.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary