

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Tuesday, February 26, 2018

5:30 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Harlan Holste called the meeting to order at 5:33 PM. Board members present included: Holste, Cedric Green, Roger Philpott, Rosalie Ross, Mike Braxmeyer. Also present: Sharon K. Cox, CEO, Heather Prideaux, CFO, Destiny Schroeder, Information Systems Director, Amber Withington, Chief Clinical Officer, Jenn Hurst, Clinic Operations Director, Lou Ann Wilroy, VP Outreach Health, Jason McCormick, B2B CFO/Centura, Bill Walden, Hospital Pharmacy Management, Inc., Travis Coffield, Hospital Pharmacy Management, Inc., Lloyd Huff, Square Deal. Board member Matt Wolters joined the meeting at 5:51. Board member Mike Mulligan joined the meeting at 6:00. Jim Hampton, Currier Drug joined the meeting at 6:11. Ryan Marvin, Support Services Director joined the meeting at 6:18. Board Members absent: Phil Studer and Gordon Crowdis.
2. **AGENDA:** The agenda was amended to move item 5. Hospital Pharmacy Management after the administrative reports and to move Ryan Marvin's administrative report to the end of the administrative reports. Braxmeyer moved to approve the agenda as amended; second by Ross; motion carried 5-0.
3. **JANUARY 23, 2018 REGULAR BOARD MEETING MINUTES:** Philpott moved to approve the minutes as presented; second by Braxmeyer; motion carried 5-0.
4. **CHECK REGISTERS:** The check registers were presented and reviewed. There were no questions.
5. **ADMINISTRATIVE REPORTS:**

Schroeder presented credentialing to be reviewed and approved to include:

Regina Taylor, PA, Family Center for Health Care, Colby, KS – Allied Health –reappointment.

William Marsh, MD, Plains Radiology, Kearney, NE – Consulting - reappointment.

Robert Lee Erwin, APRN/RNA, Citizens Medical Center, Colby, KS – Allied Health – appointment.

Philpott moved to approve the credentialing as presented; second from Ross; motion carried 5-

0. An updated Avera Schedule 1 was also presented with the addition of telemedicine practitioners Casey Green, MD and Tyler Koedam, MD. Braxmeyer moved to approve Avera's updated Schedule 1; second from Philpott; motion carried 5-0. An updated Centura Health Telemedicine Exhibit A was presented with the addition of nephrologist Michael Babigumira, MD, to the list of physicians privileged. Ross moved to approve the updated Centura Health Telemedicine Exhibit A; second from Braxmeyer; motion carried 5-0.

Prideaux introduced Jason McCormick with B2B CFO. McCormick reviewed the January 2018 financials. McCormick reported 150 days cash on hand. He also reported 99 days in AR and he would like to see us at 60. McCormick stated that the financial statement is a busy document and with the approval of the board he would like to come up with a better format to make it easier for the board to read. The board had no objections. McCormick stated that each month

he will bring different topics to the board for discussion. At this meeting he discussed banking and how the organization should be handling banking. There was also discussion about the cost report and how it impacts the organization. McCormick and Prideaux will work on a cost report estimate tool. The January stats were reviewed.

Withington reported that RCHC received the Level IV trauma designation. She shared the approval letter with the board and pointed out the facility strengths. Withington discussed the collaboration with Centura's Mike Archuletta in achieving the Level IV trauma designation. Withington reviewed the Risk Management Plan with the board and reported that no changes have been needed or made since the board last approved it in 2017.

Marvin gave a report on the surgical suite phase II and reported that there are still issues with the blinds within the windows working properly. Marvin presented payment application #7 from TCC Corporation. He recommended paying the payment request but exclude \$12,367.00 since the windows aren't complete. Braxmeyer moved to approve payment application #7 in the amount of \$51,513.00; second from Wolters; motion carried 7-0.

The written marketing/foundation report was reviewed by the board.

**6. HOSPITAL PHARMACY MANAGEMENT, INC, A DIVISION OF IOLA PHARMACY, INC – SERVICE CONTRACT REVIEW:**

Walden and Coffield introduced themselves to the board and their business, Hospital Pharmacy Management, a Division of Iola Pharmacy, Inc. They provide services to 21 facilities in Kansas and Nebraska and they reviewed a handout listing what services they provide. They discussed their collaboration with Jim Hampton of Currier Drug and explained they do not provide retail pharmacy services (selling of medication) for RCHC. Hampton reported that he fills 30,000 scripts per year and 70% come from RHC.

**7. CENTURA REPORT:**

Wilroy reviewed the conflict of interest policy and form with the board and answered questions. Each board member was given a conflict of interest form to complete and return to Cox, CEO. It was recommended that staff at the director level or above should have yearly training and complete a conflict of interest form as well.

**8. CHAIRPERSON REPORT:**

Holste reported that RCHC and Rawlins County have a new contract in place for the reimbursement of ambulance services when an inpatient needs to be transferred to another facility and then returned to RCHC. Holste also reported that he and Cox attended the Centura Joint Board Meeting which included board members and CEOs from Goodland Regional Medical Center, Logan County Hospital, and Rawlins County Health Center. At the meeting there was discussion about sharing of services between facilities and defining goals to know what kind of governance is needed. Holste also reported that the federal government is offering grants for rural facilities to work together and Centura is writing this grant for RCHC. Holste discussed the

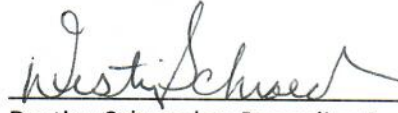
GPHA Health Insurance plan that is up for renewal on July 1, 2018. Other options are being reviewed with the help of Centura and Dana Pepper.

9. **ADJOURN:** There being no further business to come before the Board, the meeting adjourned at 7:29 PM.

Respectfully Submitted,



Rosalie Ross, Secretary



Destiny Schroeder, Recording Secretary