

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Monday, July 23, 2018

5:30 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Harlan Holste called the meeting to order at 5:31 PM. Board members present included: Holste, Roger Philpott, Rosalie Ross, Phil Studer, Mike Braxmeyer and Mike Mulligan. Also present: Sharon K. Cox, CEO, Heather Prideaux, CFO, Destiny Schroeder, Information Systems Director, Amber Withington, CCO, Kim Sramek, DON, Ryan Marvin, Support Services Director, Tara Bowles, Employee Relations Director/Recording Secretary, Kim Sramek, DON, Jennifer Hurst, Clinic Operations Director, Lou Ann Wilroy, Centura VP Outreach Health, Ann King White, Partner, BKD, Tommy Barnhart, President, NRHA/Ten Mile Enterprises, Amy Crouse, Next-Gen Intern, Thom Hauer, Regional HR Centura liaison, Jason Barb, BKD via telephone and Lloyd Huff, Square Deal. Board members participating via telephone were: Matt Wolters and Cedric Green. Public member: Brooklyn Barker.
2. **AGENDA:** Braxmeyer moved to approve the revised agenda to include one additional change to include moving the Athena Write-Off Resolution under Wilroy; second by Mulligan; motion carried 8/0.
3. **June 25, 2018 REGULAR BOARD MEETING MINUTES:** Ross moved to approve the June 25, 2018 Regular Board Meeting Minutes; second by Mulligan; motion carried 8/0.
4. **FINANCE COMMITTEE UPDATE:** Mulligan gave an update stating questions which arose regarding the check registers were answered by Prideaux.
5. **Heather Prideaux, CFO**
Barb discussed the 2019 calendar year state budget. Studer moved to approve Resolution 2019-20; second by Philpott; motion carried 8-0.

Prideaux reviewed the 2019 fiscal year Operational budget stating each department head had visited with her to discuss any changes needing to be made to next year's budget. Philpott moved to approve the 2019 fiscal year Operational budget as presented; second by Ross; motion carried 8/0.

Prideaux asked if there were any questions about the stats to which there were none.

6. **CENTURA REPORT:**

Wilroy introduced Thom Hauer, Regional HR Director for the Centura Rural Health Network. Hauer comes with 37 years of experience. He will be working on policies and procedures and working on a plan to share employees between the three hospitals.

Wilroy then introduced Ann King White, Partner with BKD and Tommy Barnhart, President, NRHA/Ten Mile Enterprises.

Wilroy presented information regarding the Chargemaster, also known as a CDM: Charge Description Master. She recommended that chargemaster review is completed by an outside

party who would go through the charges line by line and that the board establishes a pricing strategy which would be shared with all staff. Wilroy stated the goal is to continue to improve the financial management of the facility. Centura is hiring a full-time regional CFO person who can be on site more often.

Cox brought up the Athena write off resolution. Athena did not feel they were at fault, although they offered a resolution of \$20,000 and additional training.

7. Amy Crouse-Nex-Gen Intern Program Required Presentation

RCHC was recently a participating business through Nex-Tech's internship opportunity. Applications were accepted and local high school student, Amy Crouse was hired to complete the eight-week program. Crouse rotated through many hospital and clinic departments during her internship, documenting her experiences along the way. Crouse presented a video of her experiences while at RCHC to the board this evening. Crouse is the first intern RCHC has had through this program, and RCHC plans to continue to be a participating business.

8. ADMINISTRATIVE REPORTS

Cox reviewed her quarter two compliance meeting minutes. The chargemaster will be brought back for review.

Schroeder reviewed credentialing which was previously approved at RCHC Medical Staff to include Jose Renteria, ARNP, Rural Emergency Medication Providers, Pratt, KS-Allied Health-reappointment; Kyle Herspring, PA-C, Rawlins County Health Center, Atwood, KS-Allied Health-reappointment; and April Green, DC, Active Balance, Atwood, KS-Radiology order only-reappointment, Ross moved to approve the credentials as approved; second by Studer; motion carried 6/0.

Update to Exhibit A which is the Telemedicine credentials; Braxmeyer moved; Mulligan seconded; motion carried 6/0.

Marvin gave an HVAC update about the clinic patient rooms and administrative offices which had new units installed. He expects to see reduced cost from Midwest Energy for heating and cooling. The elevator updates are still in the production line, usually takes 4-6 months to be ready to be installed.

Withington reviewed an acute care admission report for January 2018 to June 30, 2018. Jason Kearns, PA-C averaged 5.6 patients per month; Dr. Kellogg 1.3 per month; Kyle Herspring, PA-C 2 per month; Charity Wright, PA-C 2.3 per month and locums 2.5 per month.

A wound care quality report was given. RCHC's heal rate is 100% overall whereas, RestorixHealth results were 92.6% overall. The RCHC stat for days to heal is at 56 whereas, RestorixHealth's number is 34 days. Kearns has completed the training needed for wound care and will be covering for Kyle Herspring when needed.

Sramek went through an ER transfers report stating more patients have been admitted recently than have been transferred.

Hurst gave an update on the Community Based Primary Care Clinic Grant in which RCHC has received its second amount of \$50,000. A couple of goals of the grant are to increase the number of annual physicals completed and to increase the number of patients current with their immunizations. Withington stated there is a new mammogram truck coming to RCHC and it will offer 2D, 3D, and diagnostic tests as well. Cox stated all employees have worked to turn the drop-in coverage from Hays for mammograms into a positive with more advanced services now being offered.

Koel discussed the grant opportunity through the Health Resources and Services Administration. There was a study done where four Kansas counties were labeled as high stats for opioid use. KU Med Center is going to write a grant for the four KS counties which were named as high opioid use counties. The counties include Rawlins, Allen, Woodson, and Wilson. Koel asked the board to sign a letter of support. Braxmeyer moved to sign the letter of support; Studer seconded; motion carried 6/0.

Centura is also writing a grant to help fund planning and education for opioid addiction in Northwest Kansas hospitals. Koel brought a Memorandum of Understanding to the Board to be signed. RCHC does not currently have high numbers for opioid use or overdose. Withington stated on July 1, 2018, the DEA put a rule into place stating that Providers must limit opioid prescriptions. If this grant is awarded, it will help facilitate this new rule. Braxmeyer moved to sign the Memorandum of Understanding; Philpott seconded; motion carried 6/0.

9. CHAIRPERSON REPORT:

Holste reminded the board of a Special Board meeting August 13th at 5:30 PM for the State Budget Hearing.

The Board needs to come up with recommendations to take to the County Commissioner's to replace Gordon Crowdis' position.


Brooklyn Barker, public member, who had been recommended by board member Matt Wolters, spoke to what type of insight she could bring if chosen to be on the RCHC Board.

The next County Commissioner's meeting is July 31.

10. ADJOURN:

There being no further business to come before the Board, the meeting adjourned at 8:07 PM.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary