

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Monday, September 24, 2018

5:30 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Harlan Holste called the meeting to order at 5:30 PM. Board members present included: Holste, Roger Philpott, Rosalie Ross, Phil Studer, Mike Braxmeyer Mike Mulligan, Cedric Green, Matt Wolters and Brooklyn Barker. Also present: Heather Prideaux, CFO, Destiny Schroeder, Information Systems Director, Kim Sramek, DON, Ryan Marvin, Support Services Director, Tara Bowles, Employee Relations Director/Recording Secretary, Kim Sramek, DON, Jennifer Hurst, Clinic Operations Director, Suzanna Koel, Communications/Foundation Manager, Victor Hawkins, Centura Rural Health Network Director of Operations, Lou Ann Wilroy, Centura and Lloyd Huff, Square Deal.
2. **AGENDA:** Wolters moved to approve the revised agenda to include adding a security camera quote brought by Ryan Marvin; second by Studer; motion carried 9/0.
3. **AUGUST 27, 2018 REGULAR MEETING MINUTES:** Ross moved to approve the August 27, 2018 Regular Board Meeting Minutes; second by Mulligan; motion carried 9/0.
4. **FINANCE COMMITTEE UPDATE:** Mulligan gave an update stating there were a few questions in regards to the financials and check registers which Prideaux answered during the meeting.
5. **ADMINISTRATIVE REPORTS**  
Prideaux reviewed the statistics from the month of August 2018. Year-end projections for admissions and patient days are higher than last year. There was a correction made to the Physical Therapy stats from July which are reflected on the stats sent to the board.

Prideaux stated the auditors are in-house from BKD this week. A Medicare Cost Report will be submitted in November, and the cost report estimator is showing a receivable at this time. Prideaux and Cox have discussed funding the depreciation and saving it aside for future purchases. The board would have to vote in favor for this to happen. Prideaux stated the employees are happy with the equipment that is on hand in the lab and radiology, so the maintenance agreements are being extended rather than purchasing newer equipment at this time. Marvin brought up there have been items like the elevator maintenance which have been put on hold in the past due to not having the funding available. Agency employee expenses are down. Bowles brought up that we are down a full-time employee in Radiology and are looking for a Radiology Technologist.

Prideaux brought up the 340b cash card program that is being implemented. There are currently eleven drugs covered through the program. Patients must be seen at RCHC and must get their medication filled at Currier Drug to qualify.

Schroeder discussed the Orchard Harvest LIS which will replace Merge which came along with Athena. Pathology Services of North Platte, NE uses this same interface program so there will be better coordination of care and Pathology Services is paying for the interface fee for RCHC. Calls are in place to get Orchard set up and November 27<sup>th</sup> is the go-live date. Reach Solutions will be

installing the server and Athena staff will be on site for implementation. Nuance/Dragon is the dictation service for providers to dictate directly into Athena. This service eliminated many steps and has saved time since providers were awaiting typed dictation to come back so it could be read for accuracy. The providers can see what is being typed and can change it immediately, so it is not submitted incorrectly.

Koel gave a grant/foundation update. RCHC received the Dane G. Hansen grant for the EKG machine. The EKG machine is on site now and during orientation staff discovered there was an issue with the machine's saving the settings. The final report deadline is October 31<sup>st</sup>.

RCHC is setting up a committee of employees to work towards a BCBS Pathways Worksite Wellness grant. There will be a survey for employees to complete to determine which area will be focused on first: healthy eating, exercise or tobacco cessation. There is \$10K available to help with the area needing the most help or focus.

KU and Centura have applied for a grant for opioid use which Rawlins County would be involved in.

Atwood Rural Health Clinic has received the Community Based Primary Care Clinic Grant for the second year in a row. In order to continue to qualify for the grant, the clinic must increase the number of patients who apply for the sliding fee scale.

SHIP Grant money went towards the HCAHPS and pharmacy consult services.

Sharon Cox's reception will be Oct. 29<sup>th</sup> at Mojo from 2:30-4:00 PM.

The Area Community Enrichment Foundation (ACE) will be affiliating with the Greater NW KS Community Foundation in Bird City. At the last RCH Foundation meeting, the board voted to work on getting its own 501(c)3 designation. Koel will talk with Wilroy to see what Centura could do to help in implementing the 501(c)3. Currently the RCH Foundation is umbrellaed through the ACE Foundation 501(c)3.

Marvin gave a Surgical Suite Phase II update stating there was a hiccup with the data package on installing the phone and data lines in the surgical area. RCHC came to an agreement that TCC Corporation and RCHC will split the cost for the data package. Marvin brought the motion before the board to pay TCC Corporation for the Surgical Suite Phase II data package in the amount of \$9,993.50. Wolters moved to pay the invoice as presented; second from Ross; motion carried 8/1, with Braxmeyer casting the opposing vote.

Marvin then explained the security camera purchase. The current equipment is outdated, and the service contract has expired. Marvin brought quotes to the security committee. Reach Solutions quoted a new system for \$14,202. RCHC would own the system and the server. Reach Solutions would install the equipment and handle maintenance under the current service agreement. Marvin also presented a quote from NexTech for \$40K. Marvin recommends that the board go with the Reach Solutions quote. Discussion ensued with questions about installation, downtime, monthly service fees, other staff available to fulfill the service agreement. Wolters moved to approve the proposal from Reach Solutions; second from Barker; motion carried 9/0.

Sramek stated Dr. Tanya Riddle is now seeing dermatology patients through tele-medicine. Advertising will be coming.

Hurst stated there is a PA student, Andrew Sengchanh, currently in the Rural Health Clinic shadowing Kyle Herspring.

6. **CENTURA REPORT:**

Wilroy introduced Victor Hawkins, Director of Operations. He has been working at St. Catherine's in Garden City. Hawkins will be working with Logan County Hospital, Goodland Regional Medical Center and Rawlins County Health Center through the Centura Rural Health Network. Hawkins is living in Colby and will be on site several times a month.

Wilroy stated there was a CFO interview today and there is a second interview to be scheduled for next week for the regional CFO position. There will be a CEO candidate to be brought to the board to be interviewed October 3<sup>rd</sup>. Hawkins will attend the RCHC monthly board meetings and Wilroy will plan to attend at least quarterly.


7. **CHAIRPERSON REPORT:**

No report

8. **ADJOURN:**

There being no further business to come before the Board, the meeting adjourned at 6:54 PM.

Respectfully Submitted,

  
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Rosalie Ross, Secretary

  
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Tara Bowles, Recording Secretary