

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Monday, November 26, 2018

5:30 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Board Chairperson Harlan Holste called the meeting to order at 5:31 PM. Board members present included: Holste, Roger Philpott, Rosalie Ross, Phil Studer, Mike Braxmeyer Mike Mulligan, Cedric Green, Matt Wolters and Brooklyn Barker. Also present: Heather Prideaux, CFO, Amber Withington, CCO, Destiny Schroeder, Information Systems Director, Ryan Marvin, Support Services Director, Kim Sramek, DON, Tara Bowles, Employee Relations Director/Recording Secretary, Suzanna Koel, Communications/Foundation Manager, Jennifer Hurst, Clinic Operations Director, Victor Hawkins, Centura Rural Health Network Director of Operations, Lou Ann Wilroy, Centura VP Outreach Health and Lloyd Huff, Square Deal.
2. **AGENDA:** Wolters moved to approve the agenda; second by Mulligan; motion carried 9/0.
3. **OCTOBER 22, 2018 REGULAR MEETING MINUTES:** Ross moved to approve the October 22, 2018 Regular Board Meeting Minutes; second by Mulligan; motion carried 9/0.
4. **FINANCE COMMITTEE UPDATE:** Braxmeyer stated they reviewed the stats and patient revenue.

5. **ADMINISTRATIVE REPORTS**

Prideaux reviewed the statistics from the month of October 2018. All statistics were up, except rural health clinic visits, MRI's, surgical procedures and specialty clinic visits. Contract labor has been very low but Withington informed the board that Radiology and Lab will be using travelers over the holidays as well as Nursing used a traveler when an RCHC nurse had to be gone for a family emergency. Prideaux reported the auditing firm, BKD, has said the RCHC Medicare Cost Report is showing a receivable now. The days cash on hand remain steady at 141 days.

Prideaux reviewed the Board email votes for the capital purchase server request which had previously been approve in the 2019 Fiscal Year Operational Budget. Matt Wilson with Reach Solutions will be working on installing the new server.

Withington stated the Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) quality measure review shows RCHC doing very well compared to the state average and national average. Many facilities are already being reimbursed based on their HCAHPS scores, currently RCHC is not. Once an RCHC patient is discharged, the third-party vendor is notified, and they call the patient twice by phone to be surveyed. The vendor does not leave messages and the number comes from out of area, so some patients may not answer. RCHC is looking for a new vendor for this service.

Withington discussed the need for portable x-ray equipment and a digital x-ray reader. This equipment would offer a lower dose of radiation to patients and would allow employees to stay bedside for intubation tube placement. The quote is for \$109,000. There will be a trial digital x-ray machine sent out in December for staff to use and bring to the board for approval if they like it. Medicare is beginning to reduce payment for tests being run with a cassette reader versus a digital reader.



Schroeder presented the credentialing for approval which was previously approved at the Medical Staff meeting. Two new appointments to include: Paul Kamau Gitau, CRNA, Citizens Medical Center, Colby, KS – Allied Health – appointment and John Riekhof, MD, United Radiology, Salina, KS – Consulting – appointment. Wolters moved to approve the credentialing; second by Barker; motion carried 9/0.

Marvin gave an update on the security camera installation. All internal cameras have been installed and outside cameras have been ordered but are currently on back order. The elevator update is almost complete, there are a couple changes to labels and lights behind the buttons. The final payment will be withheld until everything is complete. Braxmeyer asked if a better route could be installed for Atwood Good Samaritan staff to transport wheelchair bound residents from the nursing home to the hospital for times when the elevator is down. Marvin said he has prepared a quote in the past for repairing the road to the north of the hospital and was hoping this would be a shared cost between the hospital and Rawlins County. Marvin continues to look for a newer truck for snow removal.

Sramek presented quotes from Phillips, Mindray and GE for telemetry equipment. RCHC staff had demo equipment on site and liked the Mindray equipment best. Hoxie, Smith Center and Minneola all have Mindray and had good things to say about it. The current telemetry system is outdated, and parts continue to break and cannot be replaced. Wolters asked about cash flow for the purchase of all the equipment being requested, Prideaux reviewed the RCHC savings account. The telemetry equipment will be a purchase and will be new not refurbished. Mulligan asked if a lease option would be better, Wolters stated RCHC is able to purchase and own and this would probably be the better option in the long run. Wolters moved to purchase the Mindray telemetry equipment purchase in the amount of \$117,426.17; second from Ross; motion carried 9/0.

Hurst reviewed the MedStatix reports for October. The patient must have an email address or cell phone in their chart to be able to receive an email and will only receive one survey every 90 days no matter how many visits they have in that time frame. The HCAHPS questions cannot be asked of patients outside of the third-party vendor, but the MedStatix questions can be asked of some of the patients that do not have cell phones or do not email or text. The reports were reviewed with the providers and they all had comments on how to better the results. The lobby, hallways and patient rooms have been updated with photos from the photo contest and board members were encouraged to stop by and look at them.

Koel talked about year end giving and stated RCHC staff will be taking donations from 7:30-9:00 and 11:00-1:00 tomorrow around the downtown Christmas tree. The Foundation is working on getting its 501c3 status, there is a special Rawlins County Hospital Foundation meeting on Thursday regarding this. Koel was at the County Commissioners meeting today to get backing for the grant due on Friday.

**6. CENTURA REPORT:**

Wilroy stated Ron Robinson, MD, CEO will be on site December 17<sup>th</sup> for his first day of employment. He will be in Atwood on Thursday November 28<sup>th</sup> as well and will be looking around the community. The regional CFO candidate search is almost complete. Robinson was involved with this decision as the regional CFO will report to him. Hawkins thanked those RCHC

staff who helped Goodland Regional Medical Center get set up with the Athena electronic medical record. The quarterly provider and advisory meetings have been postponed until after the first of the year so that Robinson will be able to attend.

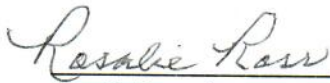
7. **CHAIRPERSON REPORT:**

Holste stated the December board meeting needs to be moved from the 24<sup>th</sup> to a different date and asked for opinions. The December meeting was moved to December 17<sup>th</sup> at 5:30 PM.

8. **ADJOURN:**

There being no further business to come before the Board, the meeting adjourned at 6:50 PM.

Respectfully Submitted,



Rosalie Ross, Secretary



Tara Bowles, Recording Secretary