

RAWLINS COUNTY HEALTH CENTER BOARD OF TRUSTEES

Monday, December 17, 2018

4:00 PM

REGULAR BOARD MEETING

Rawlins County Health Center Education Room

1. **CALL TO ORDER:** Vice Chairperson Matt Wolters called the meeting to order at 4:03 PM. Board members present included: Roger Philpott, Phil Studer, Mike Braxmeyer Mike Mulligan, Cedric Green, Rosalie Ross, and Wolters. Brooklyn Barker joined the meeting at 4:20 PM. Board members absent were Harlan Holste. Also present: Dr. Ron Robinson, CEO, Heather Prideaux, CFO, Amber Withington, CCO, Destiny Schroeder, Information Systems Director, Ryan Marvin, Support Services Director, Kim Sramek, DON, Victor Hawkins, Centura Health Rural Network Director of Operations, Lloyd Huff, Square Deal.
2. **AGENDA:** Studer moved to approve the agenda; second by Philpott; motion carried 7/0.
3. Wolters welcomed Dr. Robinson to his CEO position with RCHC.
4. **NOVEMBER 26, 2018 REGULAR MEETING MINUTES & DECEMBER 3, 2018 SPECIAL MEETING MINUTES:** Mulligan moved to approve both sets of minutes; second by Studer; motion carried 7/0.
5. **FINANCE COMMITTEE UPDATE:** Mulligan stated that they reviewed the check register and all their questions were answered satisfactorily.
6. **COMMUNICATION/FOUNDATION WRITTEN REPORT**
7. **ADMINISTRATIVE REPORTS**

Prideaux reviewed the monthly and year to date statistics using an updated graphic adding percentages. She notes an overall increase in revenue statistics. There has been a decrease in the need for contract services. BKD, the auditing firm, said the RCHC Medicare Cost Report shows an expected receivable of \$185,876. Prideaux said she expects to receive the payment in January. A review of the ChargeMaster is planned in January. A cost analysis of the surgical procedures for the fiscal year should be at a break even point after all the insurance and payments are made. Cash on hand remains steady at 146 days.

Studer made a motion to approve a Charity Care write off in the amount of \$7,822.18. The patient will pay the remaining 10 percent of their account. There was a second by Mulligan; motion carried 8/0.

Withington gave an update on the portable digital x-ray purchase from Brown's Medical Imaging, which the staff is using on a trial basis. It has proven satisfactory and will provide instantaneous viewing with less radiation to the patient. The price quote was for \$109,000. Withington said the company is offering a digital reader for another \$5,000 which will make the conversion from cassette to digital complete for the department's use. Braxmeyer moved to approve the purchase in the amount of \$114,000; second by Mulligan; motion carried 8/0.

Centura recommended Withington be appointed the RCHC Compliance Officer. Braxmeyer moved in favor of the appointment; second by Mulligan; motion carried 8/0.

Schroeder recommended the following for credentialing: Brewster A. Kellogg, MD, CMCI, Colby, KS – Active-reappointment; Kysha C. Nichols-Totten, MD, CMCI, Colby, KS – Active-reappointment; Nathan W. Murdoch, MD, Plains Radiology, Kearney, NE – Consulting-reappointment; Neal A. Hall, MD and Ray Everett House, MD, United Radiology, Salina, KS – Consulting-appointment. Studer moved to accept the credentials as approved by the medical staff; second from Ross; motion carried 8/0.

8. **CENTURA REPORT:**

Hawkins announced that Derick Lorentz would be moving to Atwood. He will be the Regional CFO for Atwood, Oakley and Goodland beginning in January 2019.

Dr. Robinson said his first day on the job was December 17, 2018 and he felt it had been a good one. Robinson plans to meet one on one with the board soon.


9. **CHAIRPERSON REPORT:**

Wolters said it seemed to be a good time to look at strategic initiatives since the bottom line was looking good. The next RCHC Board of Trustees meeting is set for 5:30 PM January 28, 2019 in the RCHC Education Room.

10. **ADJOURN:**

There being no further business to come before the Board, the meeting adjourned at 4:54 PM.

Respectfully Submitted,



Rosalie Ross, Secretary